

## Payments and benefits for Advisors

(Summary of the contract agreement)



### 1. Preparation Phase

During the preparation phase, the *advisor* is provided with a **subsistence allowance** amounting to 990 € per month, with an additional 300 € for an accompanying partner, and 180 € per child. In addition, a **rent allowance** can be paid and travel expenses will be reimbursed. Insurance contributions will be paid as stipulated in the development service contracts (see below).

The **relocation allowance** for the purchase of furniture and personal belongings amounts to 3,000 € (+900€/600 € spouse/child).

### 2. Development service

WFD pays all advisors a standardised **basic subsistence allowance** of 1,600 € per month. For a spouse without income a supplement of 450 € will be paid and 180 € per child. If applicable, a variable **cost-of-living adjustment allowance**, reviewed quarterly, will be paid in addition. The family supplement applies only in case of accompanying family members.

*Advisors* will be provided with appropriate accommodation in the host country, and ongoing utility costs will be covered by the WFD. **Travel expenses** will be paid at the beginning and at the end of the contract period, and an additional outward/return journey in the penultimate year of the contract will be covered.

**Transportation costs** for luggage as well as the costs for storage of any furniture in country of origin will be reimbursed (each up to certain maximum rates).

**Kindergarten** fees can be reimbursed up to 300 € per child by WFD, **school fees** up to 600 €. Beyond that an own contribution will have to be paid.

**Per-diem allowances** and overnight expenses for official trips outside of the project region will be reimbursed by WFD.

30 work days **vacation** will be awarded per calendar year.

At the end of the development service, a **reintegration allowance** will be paid. This amounts to 204 € per month of contract. A **supplementary allowance** will be provided for accompanying spouses (25%) and children (10% per child) who have lived permanently in the household of the advisor in the host country.

The advisor and his/her family will be provided with insurances and benefits according to the German development worker law.

**Health insurance**, liability-, accident-, and travel insurance costs will be covered for all family members. WFD also pays the costs for a medical check-up before and after the service.

**Pension insurance** will be paid only for the advisor. Contributions will be made for an income of currently 4.467 €.

On top of that, **unemployment insurance** and a workmen's compensation insurance is paid for the **advisor only** (with daily allowances and injury compensation or disability benefits), as regulated by law.