

Payments and benefits for Advisors

(Summary of the contract agreement)



1. Preparation Phase

During the preparation phase, the *advisor* is provided with a **subsistence allowance** amounting to 990 € per month, with an additional 300 € for an accompanying partner, and 180 € per child. In addition, a **rent allowance** can be paid and travel expenses will be reimbursed. Insurance contributions will be paid as stipulated in the development service contracts (see below).

The **relocation allowance** for the purchase of furniture and personal belongings amounts to 3,000 € (+600€/600 € spouse/child).

2. Development service

WFD pays all advisors a standardised **basic subsistence allowance** of 1,600 € per month. For a spouse without income a supplement of 450 € will be paid and 180 € per child. If applicable, a variable **cost-of-living adjustment allowance**, reviewed quarterly, will be paid in addition. The family supplement applies only in case of accompanying family members.

Advisors will be provided with appropriate accommodation in the host country, and ongoing utility costs will be covered by the WFD.

Travel expenses at the beginning and end of the contract period will be reimbursed, as well as transport costs for luggage on departure and return. Costs for storage and removal and ongoing storage of household effects in country of origin may also be covered up to certain maximum rates.

Kindergarten fees can be reimbursed up to 300 € per child by WFD, **school fees** up to 600 €, above that with own contribution.

For **business trips** outside the project region, daily allowances and overnight expenses are reimbursed.

There is a claim to 30 working days of **holiday** per calendar year. A flat-rate holiday allowance is paid monthly, depending on location.

At the end of the development service, a **reintegration allowance** will be paid. This amounts to 204 € per month of contract. A **supplementary allowance** will be provided for accompanying spouses (25%) and children (10% per child) who have lived permanently in the household of the advisor in the host country.

The advisor and his/her family will be provided with insurances and benefits according to the German development worker law.

Health insurance, liability-, accident-, and travel insurance costs will be covered for all family members. WFD also pays the costs for a medical check-up before and after the service.

Pension insurance will be paid only for the advisor. Contributions will be made for an income of currently 4.600 €.

On top of that, **unemployment insurance** and a workmen's compensation insurance (with daily allowances and injury compensation or disability benefits), are paid for the **advisor** (not for family members) as regulated by law.